



# Food Services Agreement

5 - 7 October 2018 • Timber Village, Knysna

## Primary Contact

*Business Owner or person responsible for booking a stand.*

Name: .....

Designation: .....

Daytime Telephone: ..... Cell NB): .....

E-mail address: .....

## Company Information

*Your company details for Marketing, Billing and Media purposes.*

Name of Company: .....

Sole Proprietor     Partnership     Close Corporation     (Pty)Ltd     Collective

Physical Address: .....

Postal Address: .....

Primary Telephone Number: .....

Fax Number: .....

Primary E-mail address: .....

Website: .....

Twitter (if applicable): @ ..... Facebook (if applicable): / .....

## Food Service Details

*Your desired stand and exhibition space.*

Nature of Food Service: .....

.....

Details / Menu: .....

.....

Appliances to be used: .....

Note: Food Service is charged at 10% of turnover for the 3 days

Refundable deposit

R 500.00

Plug Points (@ R200 each)

x R200= R

TOTAL

R

# Bank Details

For refunding your R500 deposit

**Bank details to refund your deposit:**

Account Name: \_\_\_\_\_

Bank: \_\_\_\_\_

Branch code: \_\_\_\_\_

Account number: \_\_\_\_\_

# Representatives and(or) Employees manning your stand.

Name.....	Surname.....	Contact No .....
Name.....	Surname.....	Contact No .....
Name.....	Surname.....	Contact No .....
Name.....	Surname.....	Contact No .....
Name.....	Surname.....	Contact No .....
Name.....	Surname.....	Contact No .....
Name.....	Surname.....	Contact No .....
Name.....	Surname.....	Contact No .....

*Each representative and(or) employee will be issued with an Exhibitor Access Pass prior to the show days*

# Terms & Conditions

*By your signature you hereby acknowledge and accept the following:*

The Knysna Timber Festival (EVENT) is a project of the Knysna Timber Initiative (ORGANISERS). The ORGANISERS accept no liability for any loss, damage or any liability of any other nature whatsoever arising from or due to the EVENT. Exhibitors are responsible for ensuring that their stand layouts and items contain therein do not contravene any local fire / legal and/or health regulations. The allocated stand may not be exchanged for that of another exhibitor, nor may it be transferred either partially or completely to a third person unless agreement has been reached with the ORGANISERS. The ORGANISERS undertake to supply electricity to each exhibitor, but will accept no liability for an interruption of electrical supply, howsoever caused. By accepting signing and initialing each page of the contract you confirm that you understand the terms and conditions contained herein. Exhibitors selling food and beverage products are solely liable for the compliance with both Municipal and Regional Health and Safety regulations.

Cancellations: A cancellation fee of 50% of the total amount will be charged for any cancellation up to four (4) weeks prior to the EVENT. Stands cancelled within four (4) weeks prior to the EVENT shall forfeit the entire booking cost. Cancellation notices should be sent in writing to the ORGANISERS [info@timberfestival.co.za](mailto:info@timberfestival.co.za)

I hereby place an order for exhibition space with the aforementioned details.

Name: .....on behalf of (Company):.....

Signature: ..... Date: .....

## Payment Details

**Banking Institution:** First National Bank, Knysna

**Account Name:** The Knysna Timber Initiative

**Branch Code:** 210214

**Account Number:** 6254 771 2283

**Reference:** Please use your stand number & Business Name, ie: A7-WoodBiz

**Proof of payment:** E-mail to [info@timberfestival.co.za](mailto:info@timberfestival.co.za) or Fax to 086 680 8550

